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## Our Services

- Roof Specifications
- Drafting Roof Plans (AutoCAD)
- Drafting Roof Details (AutoCAD)
- Roof QA Reviews (ARCA Approved)
- Radon Installation QA Reviews
- Radon Measurement Testing
- Building Envelope QA Reviews
- Roof Consultations
- Roof Leak Investigations
- Leak Management Program
- Project Management Services
- Roof Evaluation Reports
- Scope of Work Documents
- Thermal Imaging
- Annual Maintenance Packages

## Notable Projects

- University of Alberta
- N.A.I.T
- West Edmonton Mall
- O'Leary Fitness & Leisure Centre
- Edmonton Separate School Board
- Icon Towers
- Gregg Distributors Logistics Centre
- Telus World of Science Gallery Addition
- Edmonton International Airport
- Edmonton South Clinic
- AGLC Distribution Warehouse
- Grande Prairie QEII Hospital
- ICE District

## Background

Rebekah has been involved in office administration for the roofing and glazing/curtain wall industry since 2015. Previously worked in office management in a Graphic Design office for two years and a management team for a furniture store for three before joining Goodwin Roof Inspections & Consulting (1999) Ltd. in 2015.

## Professional Highlights

### Involvement with Large Scale Projects & Companies

- Alberta Health Services – Boyle Health Care Centre
- Alberta Health Services – Grande Prairie QEII Hospital
- Alberta Infrastructure – AGLC Distribution Centre Re-Roofs
- Alberta Infrastructure – Edmonton Law Courts, Cooling Tower Replacement
- Alberta Infrastructure – Wetaskiwin Reynolds Alberta Museum
- Buffalo Trail School Board – Roof Replacements & Maintenance
- City of Edmonton – O'Leary Fitness & Leisure Centre
- City of Edmonton – Edmonton Cemetery Mausoleum
- City of Edmonton – Eastwood Police Station
- City of Leduc – 2020 Portfolio Review
- City of Leduc – Roof Plan Portfolio Development
- Dream Realty – Alberta Park, Park 19 & Westminster Roof Replacements
- First Capital Realty – 2018 Portfolio Review
- First Capital Realty – Leak Management Program
- First Capital Realty – Northgate Shopping Centre
- First Capital Realty – Westmount Shopping Centre, Walmart Repairs
- Salvation Army – Drumheller Corps Family Services & Thrift Store
- Salvation Army – Edmonton Temple
- Salvation Army – Grace Manor
- Servis Realty – Annual Maintenance Packages
- Stantec – Arena District, Block D

### Education & Experience

- 2010 Graduate of Interior Design from Sheridan College Institute of Technology & Advanced Learning

## Responsibilities

- Project Coordination
- Estimating
- Leak Management Program
- Consultant Support
- Monitoring Project Progress
- Specification/Report Review
- Company Website
- Report Distribution
- Office Administration
- Consultant/Inspector Scheduling
- Preparation of Client/Roofers Contracts
- Front Line Client Management
- Phone Management
- Drafting

## Courses & Certifications

- Using Standard Form Contracts for Construction & Design Services (2019)
- CSC - Principles of Construction Documentation (2019)
- Commissioner of Oaths (2017 - Present)
- AutoCAD – Level 3 (2010)

***“Goodwin Roof Inspections & Consulting (1999) Ltd. is a company built on a foundation of morality and passion for the roofing and envelope industry.”***